**STEP Peer Mentoring - Meeting Record**

***Please complete a record for each ‘meeting’ between the Teacher Educator being supported and their Peer Mentor and forward a copy to*** [***swcett@learning-southwest.ac.uk***](mailto:swcett@learning-southwest.ac.uk) ***for our records.***

|  |  |
| --- | --- |
| **Date of Meeting/Visit:** | |
| **Name of Mentee:** | |
| **Name of Mentor:** | |
| **Summary of areas discussed:** | |
| ***Main points Mentee will take away from discussion/visit\*:*** | |
| ***Reflection on how they will use these in their teaching/practice\*:*** | |
| **Actions:** | |
| What | By When |
|  |  |
|  |  |
|  |  |
|  |  |

***\* May be recorded elsewhere (eg. via a journal or blog).***

*The South West CETT is a partnership co-ordinated by Learning South West*

*Bishops Hull House, Bishops Hull, Taunton, Somerset TA1 5EP*

*Tel: (01823) 365440 / 335491 e-mail: swcett@learning-southwest.org.uk*



|  |  |
| --- | --- |
| **Review of progress towards agreed actions:** | |
| Action | Review/Comment |
|  |  |
|  |  |
|  |  |
|  |  |
| **Agreed date of next (future) meeting(s)/contact:** | |